



Norfolk Public Library Summer Intern Application Form

Name _____ Date _____

Address _____

Phone _____

Email address _____

Are you at least 16 years old and a current high school student? Yes _____ No _____

Which high school do you attend? _____

Current grade _____

Are you considering a library career? Yes _____ No _____

Please give information for two references. This can be a current/former teacher, coach, school librarian, etc. but NOT a family member or friend.

Name _____ Phone _____

How does this person know you? _____

Name _____ Phone _____

How does this person know you? _____

The internship constitutes a commitment of 100 hours during the months of June and July of 2019. The hours may vary from week to week and will include at least one Saturday, July 27. Can you commit to this? Yes _____ No _____

What will your schedule look like this summer? Are there times or dates when you will be unavailable?

Why are you interested in being a summer intern at Norfolk Public Library?

Have you ever volunteered or worked at a library or elsewhere? Yes _____ No _____

If so, please describe your experiences. You may also write how you are as a student.

What experiences, and/or skills, will you bring to the library as an intern? For example, what are your favorite interests, hobbies, classes, and extracurricular activities?

One part of this internship will involve working directly with library customers of all ages. How do you feel about working directly with the public?

Describe your experience and/or comfort level with technology.

Is there anything else you would like us to know as we consider your application?

Thank you for applying!

Please return this application to Karen Drevo at Norfolk Public Library by 8:00 P.M. on Monday, April 15. Applications will be reviewed the week of April 15. Applicants selected to be interviewed will be contacted no later than April 19.